

Agenda



Epping Forest District Council

Meeting of Development Control Chairmen and Vice Chairmen Monday, 2nd August, 2010

Place: Committee Room 1, Civic Offices, High Street, Epping

Time: 7.30 pm

**Democratic Services
Officer:** Simon Hill - Tel 01992 564249
email: shill@eppingforestdc.gov.uk

Members:

Councillors A Boyce, K Chana, Mrs D Collins, Mrs R Gadsby, A Green, J Hart, G Mohindra,
Ms S Stavrou, B Sandler and J Wyatt

1. ELECTION OF CHAIRMAN FOR THE MEETING

To elect a chairman for the meeting.

2. APOLOGIES FOR ABSENCE

3. MINUTES OF THE LAST MEETING (Pages 3 - 6)

To confirm the minutes of the last meeting of the Group (attached).

4. ISSUES ARISING FROM THE LAST MEETING/PROGRESS

5. POWERPOINT PRESENTATIONS AND INFORMATION REQUIRED BY MEMBERS

6. "BALANCED" COMMITTEE REPORTS

7. VIABILITY IN DETERMINING S106 REQUIREMENTS

8. MEETINGS WITH APPLICANTS/DEVELOPERS

9. QUALITY OF PLAN SUBMISSIONS/APPLICATION VALIDATION

10. ANY OTHER BUSINESS

Members to raise any other matter of business

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Agenda Item 3

**EPPING FOREST DISTRICT COUNCIL
NOTES OF A MEETING OF MEETING OF DEVELOPMENT CONTROL CHAIRMEN AND
VICE CHAIRMEN
HELD ON THURSDAY, 15 OCTOBER 2009
IN COMMITTEE ROOM 2, CIVIC OFFICES, HIGH STREET, EPPING
AT 7.30 - 9.50 PM**

Members Present: M Colling (Chairman), , Mrs P Brooks, J Hart, G Pritchard, Mrs L Wagland and J Wyatt

Other members present:

Apologies for Absence: Mrs D Collins (Leader of the Council), B Sandler and Mrs M Sartin (Environment Portfolio Holder)

Officers Present J Kershaw (Assistant Director (Building Control)), N Richardson (Assistant Director (Development Control)), J Shingler (Principal Planning Officer), S Solon (Principal Planning Officer) and S G Hill (Senior Democratic Services Officer)

1. ELECTION OF CHAIRMAN FOR THE MEETING

Agreed that Councillor Colling would chair the meeting.

2. MINUTES

RESOLVED:

That the notes of the meeting held on 26 February 2009 be agreed as a correct record.

3. PLANNING SERVICES AND BUILDING CONTROL - WORKING FROM THE SAME SET OF AGREED PLANS

The group discussed how officers from Development Control and Building Control could find a procedure or action to pick up discrepancies in plans for the same development that are submitted separately for planning permission and building regulations approval.

Cllr Wagland made clear that the onus was firmly on the applicant/his or her agent to ensure that this is done. Officers confirmed that both the Planning and Building Control decision notices made clear that planning permission did not give any other consent and vice-versa. If plans were to be checked by officers, then this will need further resourcing and would not capture in all cases as plans for building regulation purposes often contained more information and detailing (and therefore a different agent producing the plans) compared with those submitted at the planning application stage.

Noted that Officers will look at ways to scrutinise plans at validation stage, but also noted that Building Control didn't inspect all building works carried out, because use external Approved Inspectors and therefore cannot capture all checking of plans.

4. ISSUES ARISING FROM THE LAST MEETING/PROGRESS

(a) Pre-application Briefings (note 2(1))

Agreed:

- Noted the need to agree a method of dealing with these type of briefings
- Members to use the officer contacts if issues arise at Parish Meetings
- Officers to place item in the Members Bulletin advising on process
- An appropriate item be placed on Area Planning Subcommittee agenda.
- Members to flag items up from weekly planning list.

(b) Online Plans (note 2(2))

Agreed:

New Business Manager to consider how links to online plans could be added to Area Planning Subcommittee agreed items.

(c) Defending Refusals at Appeal (Note 4)

Councillor Colling indicated a wish to see more balanced planning application reports without recommendations. N Richardson's view was that in most cases this wasn't appropriate and meant that officers were not seen to be giving members professional advice. Officers had attempted to improve reports by making them more analytical.

(d) Decision Making at Meetings (Note 5)

Agreed:

- Chairmen be reminded of the need to declare themselves as voting at the beginning of each meeting
- Consideration to be given to Constitutional position if Area Subcommittee Chairman and vice-chairman not able to be present.

5. ANY OTHER BUSINESS

Members raised the queries on recent sites/issues as follows:

Councillor P Brooks indicated that there was confusion about Certificates of Lawfulness. N Richardson responded that it should be clear from the form whether each one was retrospective or just proposed.

Councillor M Colling stated that the recent Gaynes Park application minute hadn't reflected the requirement for the mansion building to be completed. S Solon indicated that the requirement was contained within the Section 106 agreement.

Councillor M Colling stated that a recent report on an application at the Old Rectory, Theydon Mount hadn't mentioned a recent appeal. J Shingler responded that the

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appeal should have been in the history section of the report but the appeal had related to house not the railings.

Councillor M Colling asked if officers were being vigilant on the McCathy and Stone development in Epping. S Solon replied that they were as it generated regular complaints from residents.

6. DATE OF NEXT MEETING

Agreed to hold the next meeting in the early part of 2010. (January or February)

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